

PROCUREMENT PACKET



# Youth Hockey Partners of Everett Online Auction

*To benefit youth hockey*

*March 25<sup>th</sup> – 27<sup>th</sup> 2022*

# **SAVE THE DATE**



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Everett Youth Hockey and YHPE families!

We are so excited to share with you this year's annual YHPE Auction! Please take a few moments to review the information below:

## **Event Details:**

- Date: March 25-27, 2022
- Location: Online at <https://auction.yhpeverett.org/> - use your mobile device or computer, it's so easy!
- Contact: Anne McGlynn, YHPE General Manager
- Questions: Email Anne at [events@yhbc.org](mailto:events@yhbc.org)

Starting Friday March 25<sup>th</sup>, 2022 until March 27<sup>th</sup> 2022, we would love for you to join us for our annual Youth Hockey Partners of Everett Auction event, in support of Everett Youth Hockey.

## **About the Program:**

The Everett Youth Hockey program has over 200 players in Learn to Play, Beginner, House and Rep programs. Our program starts by teaching kids the basics of hockey and then allows them to grow in the program playing at whatever competitive level they choose. Our House teams are recreational teams playing other teams in the area as well as other house teams in our own program. Rep is a select program and kids play in our area as well as traveling; some teams as far as Boston, Michigan, Minnesota, and Colorado to name a few.

The Youth Hockey Partners of Everett Boosters provide funds for a variety of program needs such as: new beginner and goalie gear, player scholarships, and team grants to travel to away tournaments. In addition, we subsidize home tournament costs, put on Try Hockey for Free events as well as other events throughout the year, and contribute to end of the year parties for our EYH teams. By supporting this event, you make it possible for youth hockey to be even more successful each year.

## **How you can help:**

For this auction to be a success, we would appreciate your support by contributing one of the following:

1. Procure, purchase, or donate \$100 or more worth of merchandise. We have some suggestion items on page 5, on our Wish List page.
2. Make a cash donation of \$100 or more to underwrite auction items or auction costs.

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## WAYS YOU CAN HELP:

**Don't know where to start with helping? Here are some different suggestions on how to help! Feel free to do more than one suggestion:**

### **Purchase:**

Do you love to shop and have a great idea of what our event attendees might love too?!  
Use our gift registries on amazon.com to directly purchase items needed for the auction

### **Underwrite:**

We understand you are busy, and let's be honest, sometimes it's just easier to donate money.  
Simply just write a check or donate via our website at [www.eyhbc.org/checkout/donate/](http://www.eyhbc.org/checkout/donate/), just be sure to let us know it's for the auction in the 'Notes' section on the donation page.

### **Procure:**

Do you know a business personally or enjoy reaching out to businesses and ask for their support?  
View suggested items for ideas and start reaching out to friends and businesses to procure items

### **Donate:**

Are you a business owner? Have a vacation home? Know of a once in a lifetime experience that you know someone might enjoy?  
Let us know with a description and date for the experience you would like to donate!

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## Due Dates, Guidelines and how to fill out procurement forms

On the next page, you will find a procurement form. Please fill this out and email it back to Anne at [events@eyhbc.org](mailto:events@eyhbc.org)

You can also find the procurement packet/form on our website at:  
[www.eyhbc.org/dinner\\_auction/index/](http://www.eyhbc.org/dinner_auction/index/)

### **Due Dates:**

- All auction items are due to YHPE by 3/16/2022
- Late procurements will be accepted on a case-by-case basis

### **Guidelines:**

- Complete all information on the form
- Please provide accurate item value.
- Please provide a detailed description of item. We will provide these details during the auction.
- Restrictions/Expiration Dates: Due to Covid-19, please ask for donors to have an expiration date of at least 18+ months out.
- The 'Solicited By' is you. Be sure to fill this out so we know who to thank!
- The 'Donor Name' is the person or company that is donating an item. This is the name that will be in the online auction, displayed online during bidding and the person/company that will receive a thank you from us.
- If you solicit an item from a person or business, you are responsible for getting it to YHPE. Please email Anne at [events@eyhbc.org](mailto:events@eyhbc.org) to make mailing or delivery arrangements.

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**Please Send Donations to:**  
**Anne McGlynn**  
**1601 Wetmore Ave #8**  
**Everett, WA 98201**

*Youth Hockey Partners of Everett supports the Everett Hockey Program by raising money for scholarships, help families afford the fees and equipment, additional instructional ice time for the program and create lifelong memories with their Everett Youth Hockey Partners of Everett (YHPE) uses fundraising for this purpose and is a tax exempt 501s a tax exempt 501(c)(3) non-profit organization with tax ID #27-2834734*

*The deadline for accepting donations is **Friday, March 16, 2022.***

*On behalf of the hockey players, parents, and booster club board, we thank you for your consideration!*

*For questions, please contact Anne McGlynn, General Manager, at [amcglynn@eyhbc.org](mailto:amcglynn@eyhbc.org) or 425.231.1053*

## Auction Procurement Form & Receipt

All donations are tax-deductible as allowable by law

*Please Print*

Donor name as it should appear on **Raffle Displays**

Address	City	State	Zip
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Individual making donation	Phone
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Email Address

**Please write detailed description of donated item. Include restrictions and expiration date (if any).**

**Solicited by:**

Phone:	Fair Market Value:
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**Donation is:**

**TO BE COMPLETED BY RAFFLE COMMITTEE:**

**PROCUREMENT NUMBER:** \_\_\_\_\_ **AUCTION ITEM:** \_\_\_\_\_

### Donor: Please retain this portion for your records

**Please Send Donations To:**  
**Anne McGlynn**  
**1601 Wetmore Ave # 8**  
**Everett, WA 98201**

*Youth Hockey Partners of Everett supports the Everett Youth Hockey Program by raising money for scholarships for tournaments, equipment, and program fees, additional ice time for the program, and creating lifelong friendships and memories for the hockey players in our program. YHPE uses fundraising for this purpose and is a tax exempt 501(c)(3) non-profit organization with Tax ID #27-2834734*

*Thank you for your support!*

*The deadline for accepting donations is Friday, March 16, 2022.*

Solicited by:

Phone:

Donation is:

Fair Market Value:

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### 2022 AUCTION WISH LIST

Baskets: Pamper/Spa Day, Golfers, Griller's Dream, Book Club, Outdoor Activities, Movie Night, Dinner Night, Weekend Away, Gardeners, Arts and Crafts, Summer Fun, Baking, Sports, Local Errands, Local Vendors, Wine, Gift Cards, Etc.

Hockey: Kraken Tickets, Kraken Swag, Signed Memorabilia, Hockey equipment (sticks, gloves, etc), Train with a Pro, Hockey Home Décor (Blankets, Pillows, etc), Everett Silvertips Experience (Skate with a Tip), Silvertips Swag, Etc.

Travel: Hotel packages, Vacation Homes/Cabins, Ski Resort/Ski Passes, Fishing/Hunting experiences, Camping, Wineries, White Water Rafting, Airline Tickets, Cruises, etc.

Sports: Tickets or Swag from Seattle's other amazing sports: Seahawks, Mariners, Sounders, Storm, Etc.

### *Need Help Deciding What To Donate?*

- Contact Anne at [events@eyhbc.org](mailto:events@eyhbc.org) to help come up with a great idea!
- Donating cash is also a great way to help underwrite a large auction idea.